

ALAMEDA COUNTY OFFICE OF EDUCATION

L. Karen Monroe, Superintendent

Budget Committee Agenda

Meeting Location: Alameda County Office of Education,
313 W. Winton Ave., Hayward, Ca, **Room L-2**

Monday April 4, 2016 – 1:00 PM

Discuss, in committee, the following and make recommendations to the Board for action:

Call to Order

INFORMATION

Roll Call

INFORMATION

Trustee Marlon McWilson, Committee Member (Chair)	<input type="checkbox"/> present	<input type="checkbox"/> absent
Trustee Yvonne Cerrato, Committee Member	<input type="checkbox"/> present	<input type="checkbox"/> absent
Trustee Fred Sims, Committee Member	<input type="checkbox"/> present	<input type="checkbox"/> absent
Trustee Aisha Knowles, Ex-Officio	<input type="checkbox"/> present	<input type="checkbox"/> absent
Associate Superintendent Gary Jones, Staff	<input type="checkbox"/> present	<input type="checkbox"/> absent
Leigh Ann Blessing, Director of Internal Business, Staff	<input type="checkbox"/> present	<input type="checkbox"/> absent
DeCarlos Kaigler, Director of Fiscal Services, Staff	<input type="checkbox"/> present	<input type="checkbox"/> absent
Cori Bernal, Business Administration, Staff	<input type="checkbox"/> present	<input type="checkbox"/> absent

Charge of Budget Committee

The Alameda County Board of Education’s Budget Committee has the responsibility to review of the Alameda County Office of Education Annual Budget and for providing information and guidance to the Alameda County Board of Education during the process of adopting the Annual Budget to assure fiscal integrity.

Public Comment

Approve Agenda

ACTION

Approve Minutes of the March 3, 2016 Board Budget Committee Meeting

ACTION

Educator Effectiveness

REVIEW/ACTION

Retirement Incentive

REVIEW/ACTION

County Superintendent’s Salary

REVIEW/ACTION

Items to be presented for future committee agenda:

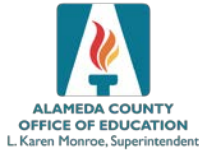
INFORMATION

Schedule next Board Budget Committee Meeting _____

INFORMATION

Adjournment

TIME:



Minutes of the Budget Committee Meeting

Meeting Location: Alameda COE, 313 W. Winton Ave., Hayward, Ca 94544

Thursday, March 3, 2016

Trustee McWilson called the meeting order at 1:21 p.m.

Roll Call

- Present: Trustee Marlon McWilson, Trustee Yvonne Cerrato, Trustee Fred Sims
- Staff present: Associate Superintendent Gary Jones, Leigh Ann Blessing, Internal Business Services, Cori Bernal, Business Administration
- Attendees from the public: Ms. Juanita Parker

Charge of Budget Committee

Trustee McWilson read the charge of the Budget Committee.

Comments from the Public

None.

Approve Agenda of the March 3, 2016 Budget Committee Meeting

Upon a motion by Trustee Cerrato, seconded by Trustee Sims, the Committee approved the agenda.

Approve Minutes of the December 8, 2015 Budget Committee Meeting

Upon a motion by Trustee Cerrato, seconded by Trustee Sims, the Committee approved the minutes from the last meeting.

2015/16 2nd Interim Report

- Leigh Ann Blessing presented the 2015/16 2nd Interim Report. The significant change was the decline in SPaS funds estimating \$1.2M deficit.
- Trustee McWilson requested to see a salary schedule for the certificated teachers.
- Leigh Ann explained for the Budgeted Expenditures & Transfer Out of the Unrestricted & Restricted Funds, the salaries of the vacant positions were reduced to reflect expenditures accurately. There are currently twelve positions vacant.
- What has happened in the agency but not reflected in the budget yet is the 4% increase of salary for CSEA retro from July 1, 2015. This will be reflected on the salary schedule.
- Trustee McWilson requested to see what other areas we are deficit spending other than in the SPaS program. Gary responded by showing the information provided in the Summary of all programs of the 2nd Interim Report. Under the Summary of the *Excess/(Deficits) before contributions* and the *Total Revenues* showed what other programs are deficit-spending.
- Trustee Cerrato requested to see a percentage of the revenue and expenditures of the different programs.
- Trustee Cerrato suggested if the staff for a program that is not doing well be able to transfer for the new grant-funded programs in the agency.



- Leigh Ann presented the deficit/surplus history. Gary had noticed a trend of deficits over the years, and then high positive ending fund balances. This was occurring, partly, because of the vacant positions. This was updated for the 2nd Interim as explained because it inflates the deficit spending.
- Trustee Cerrato asked if the agency does not fill these positions, does the agency really need these positions.
- The Committee reviewed the Organizational Charts. Questions arose in regards to some of the type of positions. Gary clarified to the group that the “Short-Term Certificated” is a *certificated* position under Ed Code 1293. He also clarified that the “Professional Expert” are *classified* positions.
- Trustee Cerrato would like information about building classrooms on the Winton site parking lot. Gary responded that this was discussed in the Facilities Committee Meeting and he would be able to provide this information to Trustee Cerrato.
- Trustee McWilson requested a list of employees with salaries of at least six figures of the following: short-term certificated, limited term, and professional experts. He also requested that these three types of positions be color-coded for clarity.
- Trustee McWilson recommended updating page 8 of the Organizational Chart, the dotted lines around the “Professional Expert Transition Coordinator” for clarity.

Items to be presented for future Committee Agenda

- County Superintendent’s Salary – Trustee McWilson will provide Gary a list of items of the Superintendent Salary for review at next meeting.

Next Proposed Budget Committee Meeting

Trustee McWilson would like the next Budget Committee Meeting prior to the April 12th Board Meeting. Date of next meeting TBD.

Adjournment

Trustee McWilson closed the meeting and 2nd by Trustee Cerrato; the meeting adjourned at 2:45pm.